



SANTA ANA COLLEGE

Academic Senate

Business Meeting Agenda Minutes

Tuesday, May 14, 2024 ~ 1:30pm – 3:30pm

Location: Welcome Center @ CEC (For Senators & Guests) / Hybrid (For Guests) [Zoom Link](#)

Attendance: Andrew Manson, Annie Knight, Arjun Nair, Ben Hager, Christina Axtell, Darren Hostetter, Gabriel Shweiri, Helen Serrano, Jaime Lopez-Garcia, Justin Tolentino, Kim Smith, Louise Janus, Maria Davia, Mario Robertson, Michael Buechler, Reza Mirbeik, Sara Kelley, Steve Bautista, Tiffany Heremans, Sara Butler, Jorge Lopez, Anaely Guadarrama, Krystle Taylor, Anthony Macias, Matthew Beyersdorf, Julian Camacho, Kristi Blackburn, Carlos Brocatto, Jeff Lamb, Robert Manson, Mark DeAsis, Andy Gonis, Jorge Saucedo-Daniel, Rodrigo Valles, Maria Aguilar Beltran, Krystle Taylor, E. Turner, Jaki King, Jennie Beltran, Alejandro Moreno, Madeline Grant, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne

Preliminaries

1. Call to Order – 1:33pm
2. Parliamentary Procedure Update
3. Approval of Agenda
 - 1st - *Steve Bautista*
 - 2nd – *Louise Janus*
Merari Weber – change workgroup to taskforce
Unanimously approved
4. Introduction of Guests (if any)
Kristi Blackburn, Sara Butler, Carin Jacobs
5. Public Comments – Limited to 3 minutes per person and 10 minutes total
 - Christina Axtell – OC Register reporter coming to learning center
 - Madeline Grant – Questions regarding RAR process
 - Steve Bautista – End of early decisions for HS students. Many incoming students would like to have in-person classes
 - Gabe Shweiri – recognize Ali Kowsari – walking as Dr. Kowsari at Pepperdine University
 - Jennie Beltran – M&O cleaned up daycare area
 - Louise Janus – Prepare to thank classified staff for classified appreciation week
 - Amberly Chamberlain – Annebelle Nery helped resolved home depot card issue
 - Jennie Beltran – there is another election for FARSCCD
6. Approval of Minutes
 - a. April 23, 2024
 - 1st - *Christina Axtell*
 - 2nd - *Reza Mirbeik*
Unanimously Approved

Reports

1. Officers

1. President Claire Coyne
Updates on districtwide bond presentation, May budget, and BOT committee meetings.
Jennie Beltran – do you know if ZOOM links require password?
Claire Coyne – whatever I get I will share
Kim Smith – needs to change in the bachelor's degree application and these meetings would be a good place to start
District Council – Steve Bautista attended on Claire Coyne's behalf. Highlighted portion of the President's Report is where there was concern
Steve Bautista – AR3502 -it interfered with their administrative ability to conduct investigations
Christina Axtell – where could an unmarked camera be?



SANTA ANA COLLEGE

Academic Senate

Claire Coyne – anywhere expect bathrooms

Christina Axtell – do they have to tell us about the cameras if we ask?

Claire Coyne – no, because it is part of an investigation. For AR6250, there can't be exceptions to Title V regulations

Kim Smith – so if SAC has excess funds, they go to district to be reallocated?

Claire Coyne – yes, from what I understand. 70% of the allocated goes to SAC. Colleges must approve how District spends the money

Updates on the establishment of Data Committee that will report to College Council. The goals of committee were presented. The faculty prioritization process for Fall 2024 will be worked on during summer to present at the Fall Academic Senate Retreat

Merari Weber – was the form sent to non-credit as well?

Claire Coyne – yes

Admissions & Records is collecting data on why students are dropping courses.

Amberly Chamberlain – will they be able to choose multiple reasons and add other?

Steve Bautista – how is this being deployed to students?

Mark DeAsis – through self-service / drop-down menu

Merari Weber – is it undisclosed instead of other?

Mark DeAsis – yes, it was a recommendation from SCC

Claire Coyne – can we have people speak to that option the next time?

Mark DeAsis – I believe faculty recommended that but we can

Louise Janus – students tend to list more than one reason

Amberly Chamberlain – selecting all as an option would be better than only selecting one option. Other means it is something that isn't listed.

Christina Axtell – Undisclosed does not make sense in this context

Madeline Grant – there are concerns that this data could be used during evaluations

Maria Davia – if they drop all their classes, can they pick multiple reason?

Mark DeAsis – yes, it is per class. I understand there can be a negative association with teaching style

Steve Bautista – understand concern about union/employment issue, but students do drop because of teaching style and would like to keep something similar on form to select

Amberly Chamberlain – modality experience would also be a reason

Anaely Guadarrama – is it possible to have student input on these forms?

Mark DeAsis – planning to get feedback during launch, but can get input ahead of time

Alejandro Moreno – Rodrigo Valles – could teaching style wording affect academic freedom?

The Faculty Recruitment Committee & Spring Planning Summit were also discussed.

Merari Weber – how many faculty showed up?

Claire Coyne – only a few faculty participated

A KudosBoard was put together for Jodi Koffman

2. Vice President Culture and Engagement

Amberly Chamberlain

Nuventive Training for Annual Program Review and RARs recording posted. Schedule Building Workshop on May 31st. Upcoming workshops on FeedbackFruits have dates for two trainings, but may be confusing and trying to clear that up. Updates on PD Committee items, including list of Fall flex week workshops. Discussed highlights and concerns from Dual Enrollment Retreat. The updated form for Credit for Prior Learning was also shared.

Christina Axtell – dual enrollment question – is it going to cut out the first year of college, which is us?

Amberly Chamberlain – the push for dual enrollment is coming from the State

3. Vice President Community Operations

Merari Weber

Putting forward resolutions for a by-laws committee and Awards for Excellence committee. The Awards for Excellence winners were also presented.

4. Historian

Andrew Barrios



SANTA ANA COLLEGE

Academic Senate

Please send results of Senator elections to Historian.

2. Standing Committee Chairs

1. Curriculum and Instruction Council

Madeline Grant

Any courses in review will not be transferred to the new system. Continue to work on curriculum, but do not launch it. If it has been launched, it will be sent back to draft which means it will have to be moved forward again but not started over.

Amberly Chamberlain – will historical be there?

Madeline Grant - yes

2. DE Advisory

Jaki King

Review presentations, Online teaching Conference, Respondus Training, Joint AI Taskforce, Workshop on Outcomes in Cavas, Updates to the Summer and Fall 2024 Template,

Kim Smith – any money for OTC training?

Jaki King – no updates, but will go through HR

Claire Coyne – Union could also be contacted

Alejandro Moreno – I asked if the current graduating class will receiving funding

Matthew Beyersdorf – please email me to ensure you receive your funding for completing the OTC. Trying to get a process down.

Jaki King – just for chairs – not enough funding for everyone to be reimbursed for OTC through the entire year

2. Intersectionality, Race and Social Justice Advisory

IRSJ Representative

3. Participatory Governance Co-Chairs

Jorge Lopez – Planning & Budget – budget for this academic year is on tract. Already working on budget for next year. Assuming 3% reduction at this point.

Special Reports

1. SAC ASG

Anaely Guadarrama

Leadership banquet was held.

2. SCC Academic Senate

Mike Taylor

Madeline Grant - Senate is endorsing AR2510, supports language for Satisfactory Academic Progress, and approved a taskforce to look into faculty providing syllabi to students before the semester starts. Senate did not approve of a taskforce to look into the creation of a Center for Jewish and Muslim Understanding. Senate also approved job descriptions for the DECIDE/ExcITE and Honors Program leads and the creation of the Vocational Digital Arts Media Department in Continuing Education.

3. FARSCCD

Kelvin Leeds

Matthew Beyersdorf – DE MOU: clarification from HR, can be paid as a stipend. Reinvestigation in the amount of money for Fall and Spring. if you are called in for an inquiry by admin, please contact union

Jeff Lamb – would consider input from groups that will institutionalize the processes. HR has said the adjunct can't receive stipend and must be converted to LHE, but glad to hear HR is willing to work on this.

The college is responsible for institutionalizing the process.

Old Business – Action Items – Second Reading

1. Senate By-Laws Taskforce Recommendations

Merari Weber

1st – Reza Mirbeik

2nd – Amberly Chamberlain

Steve Bautista – IRSJ would like to see the recommendation proposed in the updated by-laws

Helen Serrano – poll regarding part-time for adjunct vs. part-time. 40 out of 60 preferred Adjunct vs part-time

Merari Weber - Amend the motion to approve the recommendations

1st - Steve Bautista



SANTA ANA COLLEGE

Academic Senate

- 2nd - Annie Knight
Approved
2. AR2510 – Participation in Local Decision-Making Claire Coyne
1st – Merari Weber
2nd – Christina Axtell
Approved
3. Resolution S2024.02 Endorse Revisions to AR2510 Claire Coyne
1st – Christina Axtell
2nd – Merari Weber
Approved
4. SAC's Educational Master Plan 2024-2028 Claire Coyne
1st - Kim Smith
2nd – Amberly Chamberlain
Approved
5. Credit for Prior Learning (CPL) Form and Process Review Sara Butler
1st - Kim Smith
2nd - Maria Davia
Motion to withdraw motion
1st Kim Smith
2nd Maria Davia
6. Resolution S2024.04 in Support of Academic Freedom Christina Axtell
1st - Sara Kelley
2nd - Darren Hostetter
Approved

Old Business – Discussion

New Business – Action Items - First Readings

1. Resolution S2024.05 Support the Offering and Maintaining of Santa Ana College Native History Courses Jennie Beltran/Louise Janus
Mario Robertson – Anthro 125 is a crossed listed with History 125
Rodrigo Valles – might need to encompass more courses in the resolution
Jennie Beltran – wanted to start here before expanding to more courses
Madeline Grant – this falls under 10+1 and this is a recommendation, but can't tell them not to cancel classes
Motion to extend the meeting 30 minutes
1st - Gabe Shweiri
2nd - Amberly Chamberlain
Approved
Annie Knight – would like to emphasize how important the resolution is
Claire Coyne – spoke with Annebelle Nery about advertising these courses more
Jeff Lamb – happy to work with faculty to implement
2. Resolution S2024.06 Endorse the Adoption of the Educational Master Plan as the Santa Ana College Comprehensive Educational Plan (2024-2028) Claire Coyne
Ben Hager – move to waive first reading
1st – Merari Weber
2nd Steve Bautista – comprehensive education plan is used statewide for students
Approved
3. Resolution S2024.07 Support Satisfactory Academic Progress (SAP) Language for all Syllabi Claire Coyne



SANTA ANA COLLEGE

Academic Senate

- Madeline Grant – might be difficult to share with faculty in a timely manner*
Steve Bautista – recommendations about URL and language for appeal
4. Resolution S2024.08 Creation of the By-Laws Review Committee Merari Weber
Motion to move second reading
1st - Darren Hostetter
2nd Steve Bautista
Kim Smith – a yearly comprehensive may lead to bad actors
Christina Axtell – we only got through a portion of the bylaw so it will take longer than one semester
Madeline Grant – made a yearly assessment would be worded better than comprehensive
Merari Weber – amending my motion to remove comprehensive
1st - Darren Hostetter
2nd Steve Bautista
Approve
5. Resolution S2024.09 Creation of the Academic Senate Awards for Excellence Committee Merari Weber
Motion to waive first reading
1st - Gabe Shweiri
2nd - Darren Hostetter
Approved
6. Resolution S2024.10 Adopt Course Enrollment Maximum Process Madeline Grant
Motion to waive the first reading
1st – Gabe Shweiri
2nd – Merari Weber
Approved
7. Resolution S2024.11 Adopt Recommended Revised GE Plan A Madeline Grant

New Business

1. Call for Nominees: Members at Large Claire Coyne
Looking for faculty to join exec. Looking for counseling faculty as well
2. Professor Emeritus Status: Policies and Procedures Claire Coyne

Announcements/Upcoming Events

Adjournment 3:55pm

Future Business: